

WPF application form 2021-2022

Form Preview

Welcome / He mihi

Important information

Please read the [Waterway Protection Fund Guidelines](#) before completing this application form and provide all supporting documentation requested.

The fund guidelines tell you:

- Who is eligible to apply
- What we don't fund
- What information you will need to include in your application

Please note that the project will be ineligible for this fund, if it is to be used as a contribution to an existing resource consent project.

All applications must be submitted online using this form. Remember to save as you work.

Sections of the application form will be greyed out because they are not relevant to your project.

If you have any questions with regards to your project please contact Wendy D'Arcy on 027 264 3379 or via email wendy.darcy@aucklandcouncil.govt.nz

If you have any questions with regards to completing this application please contact the Grants team via email communityfunding@aucklandcouncil.govt.nz. Please note there is no technical support after 5:00pm.

Documents you need to complete this application form:

- quotes for project costs
- map showing proposed work
- evidence of bank account number (must be one of the following):
 - blank pre printed deposit slip
 - certified bank statement or letter
 - online print screen image - must show bank's web address (URL)

Contact Details / Ngā tohu whakapā

* indicates a required field

Applicant

Organisation/Individual name *

Individual Organisation

Organisation Name

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First Name

Last Name

Must match the name on the bank account information supplied

Address

Physical Address

*

Address

Suburb Town/
 City Postcode

Must be a New Zealand postcode

Please click [here](#) for the postcode finder website

Is your postal address different from your physical address? *

Yes

No

Postal Address

Address

Suburb Town/
 City Postcode

Must be a New Zealand postcode

Please click [here](#) for the postcode finder website

Website

Website address or facebook page

Contact details

Project contact person *

First Name

Last Name

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Position held in organisation (if applying as an organisation) *

Phone number *

Email address *

Applicant details / Ngā kōrero whakapā mō te kaitono

* indicates a required field

What is the legal status of your organisation/group? *

Incorporated Society Charitable Trust Limited Liability Company

Other

Other: can include not for profit community group, Māori trusts, e.g. putea trust, whanua trust, ahu whenua trust, whenua topu trust and/or kai tiaki trust.

What registration numbers apply to your organisation?

(Please provide all applicable numbers)

New Zealand Companies Office incorporated society number

Must be a number

Please click [here](#) to visit the Societies and Trusts website

Charities NZ Registration

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information
Charity Registration
Number
Organisation Name
Other Names
Status
Street Address
Postal Address

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Telephone
Fax
Email
Website
Date Registered

NZ Companies Register

The NZBN provided will be used to look up the following information. Click Lookup above to check that you have entered the NZBN correctly.

New Zealand Companies Register Information
NZBN
Entity Name
Registration Date
Entity Status
Entity Type
Registered Address
Office Address

Are you affiliated with a nation or regional body? *

Yes No

If yes, you will be required to provide more information

What is the name of the organisation you are affiliated with?

Previous Support from Auckland Council / Ngā kōrero whakapā mō te kaitono

Council support includes any of the following: Contestable grants, contracts/funding arrangements, community leases, community loans, sponsorship, rates remission or grant, working with council staff, products supplied by Council eg herbicides.

Have you received support from Auckland Council in the last three years, either funding or non-financial? *

Yes No Don't know

Previous funding includes funds sourced from any Auckland Council departments and/or Council Controlled Organisations.

Previous grants

Grant ID	Year	Amount
		\$
		\$
		\$

Project - Activity Information / Ngā pārongo mahinga

* indicates a required field

Is your proposed project: *

- A continuation of previous work A new initiative

To be eligible for funding through the WPF your project must be located within one of the following local board areas, please indicate which one *

- Franklin Great Barrier Island Papakura Other
Aotea

Project title *

Please include name of stream and type of project (e.g. Hoteo River Tributary fencing and planting project)

Please describe your project. *

Include a description of your project, its purpose and goals

When will your project take place?

Start date *

End date *

Project benefits

What are the environmental outcomes and long term goals of your proposed project? *

Describe three things you want the project to achieve in terms of benefits for participants and/or others

Please describe the community benefits of your proposed project. *

E.g. community planting day, encouraging other people to fence off their waterway, how do you intend to promote the project in the community?

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Have you been involved in the delivery of similar projects? If so, please describe?

*

Collaborating organisations or individuals

Will any other organisations or individuals be collaborating with you on this project? If so, how will they be involved?

Including volunteer groups, schools, neighbours, friends, etc.

Project site information

Complete all sections applicable to your application

Provide a clear site map showing proposed fencing and/or planting areas and alternative water supply. For further information please visit the Auckland Council mapping and property information service [here](#).

If you require further assistance with a site map please contact **Wendy D'Arcy on 027 2643 379 or via email wendy.darcy@aucklandcouncil.govt.nz**

Please note this fund is only available for projects to be completed on private and/or Māori land.

Please attach your map here *

Attach a file:

e.g. including planting site and fence line etc.

Owner(s) of the property *

Individual Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Project Address *

Address

Suburb Town/ Postcode
 City

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Must be a New Zealand postcode.

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Please attach/provide written permission from the landowners (If you are not the landowner)

Attach a file:

Does the site include any existing QEII, Nga Whenua Rahui, DoC or conservation covenants, or land management agreements *

Yes No

Please provide a description of any current or planned future legal protection arrangements for the project site e.g. QEII, Nga Whenua Rahui, DoC or conservation covenants, or land management agreements

Fencing Projects

Type of proposed fence

Length of proposed fence

metres

Fence set back proposed

metres

The proposed fence will

- Protects one side of waterway
- Protects both sides of waterway

Stock

- sheep / goats
- beef / sheep or horses or deer
- dairy or bulls
- Other:

Planting projects

If you need further assistance with a planting plan, please contact **Matt Sutton on 027 265 6222** or via email Matt@te-ngahere.co.nz

What is the area of planting proposed?

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square metres

What is the number of plants required?

What planting preparation is proposed?

e.g. weed control, site preparation

Please provide a plant list including species and numbers

Attach a file:

Alternative water supply projects

Description of proposed alternative water supply

Length of propose pipe

Capacity of proposed water supply tanks

Please provide photos of your project area

Attach a file:

Kaitiakitanga

Will your project/activity engage with local Iwi? *

Yes No

Please explain how

Project plan / Mahere mahinga

* indicates a required field

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Who is going to manage and maintain the project when it is completed? *

Does your project have an existing management plan? *

Yes No

e.g. conservation plan or restoration plan

If so, please attach here

Attach a file:

Have you sought any expert advice to guide your project?

Please include who and what role has the specialist played, or will play in the project?

Does any part of your project require consent? *

Yes, resource consent Yes, archeological consent No

If yes, please provide details below

Please provide details

Project Budget / Te tahua

* indicates a required field

This section requests information that relates specifically to the budget and financial information of your proposed project.

List all the costs associated with your project.

Please remember applicants can apply for up to 50 per cent of the entire project cost (i.e. the applicant must supply or source the other half of the project budget). This contribution can be an in-kind contribution (e.g. voluntary labour), cash or contribution by other donors.

Are you GST registered? *

Yes No

Are you GST registered?

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What is your GST number? *

Must be a number.

Must be a number

Table one: Funding requested and project expenses/costs

Please provide itemised costs of the project. Please attach a quote or evidence such as screenshots of items or past invoices for a similar activity.

Quotes must be provided before an application can be assessed.

If you or your group are GST registered, please **do not** include GST in the amounts. If you or your group are **not** GST registered, please **do** include GST (where applicable) in the amounts.

If you require further assistance with quotes (e.g. measuring fence-line, plant numbers required, etc) please contact **Matt Sutton on 027 265 6222 or via email Matt@te-ngahere.co.nz**.

Item description	Total cost of item	How much are you/your organisation contributing? (excludes income from other funding sources)	Amount of funding requested from Waterway Protection Fund	Attach quote
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	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
E.g. fencing, planting.	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	

Table two: Other funding sources for the project/activity

This section tells us about any other funding that you hope to receive for this project/activity, e.g. contestable funding from Foundation North, Department of Internal Affairs, Central Government contracts. Please include applications made for funding to local boards.

Funding organisation or individual	Amount	Pending / approved
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	\$	
	\$	

Volunteer numbers and time

Please detail the number of hours in volunteer time (including your own time), contributed to this project and the value of this contribution.

The value of volunteer time will be calculated using the living wage of \$21.15 per hour for general labour (e.g. planting or weeding).

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Number of volunteers	Total number of volunteer hours	Total value of volunteer time
Must be a number.	Total sum of hours carried by all the volunteers Must be a number.	\$ This number/amount is calculated.

Specialised volunteer numbers and time

The value of volunteer time will be calculated using \$30 per hour for time volunteered for skilled/professional assistance (e.g fencing).

Number of specialised volunteers	Total number of specialised volunteer hours	Total value of specialised volunteer time
Must be a number.	Must be a number.	This number/amount is calculated.

Funding summary

Confirmed or approved as at the time of filling out this application.

Total Project Cost

Total Amount Requested

If only part of your project can be funded, which part would you prefer?

Supporting documentation / Ngā pukaTautoko

* indicates a required field

Bank account details must be submitted along with your application, prior to assessment.

Applicant name must match the name on the bank account information supplied.

Proof of bank account may be one of these options.

- Bank deposit slip
- Certified bank statement (certified means bank details stamped and signed by the bank teller)
- A letter from the bank on the bank's letterhead confirming the bank account holder name and bank account number

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- Print screen or image capture of an on-line bank statement confirming the bank account holder name and bank account number. This must include the bank logo and URL

Please attach proof of bank account details *

Attach a file:

Please upload minutes from your organisation or a letter from an officeholder authorising your application *

Attach a file:

Supporting project documentation

Attach any supporting documents you feel might help us understand your project.

Attach a file:

Do you have any other information to support your application?

Declaration and privacy / Ngā whakīnga whai pānga me te noho tapu o ngā kōrero

* indicates a required field

Note: Auckland Council reserves the right to subsequently decline an application or request a refund of a grant if any of the above information is found to be incorrect.

I/We certify that to the best of our/my knowledge the information contained in this application is correct *

Yes No

I/We confirm that any funds granted will only be used for the activity described in this application *

Yes No

I/We confirm that I/we will submit to the Auckland Council an accountability report and supporting paid invoices and receipts (GST exclusive) that applies to GST registered groups, within the agreed project completion timeframe. *

Yes No

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I/We confirm that to the best of our/my knowledge I/we have no perceived , potential or actual conflict of interest in applying for or using any grant funding *

Yes

No

For guidance on whether you have a perceived, potential or actual conflict as a result of applying for and using grant funding you should consider the following matters - if in doubt you should declare the conflict.

A conflict of interest could arise where you (the applicant) have a responsibility as a result of receiving council grant monies. This could affect another responsibility, duty or relationship you may also have.

For example

- If you are an Auckland Council employee/local board member or a councillor
- If your organisations committee or board member is an Auckland Council employee/ local board member.
- Personal or family relationships that you have
 - with council employees
 - with council contractors
 - organisations or persons that you will procure services from with the grant monies
- Financial relationships
 - e.g. investments that you have in entities that you will procure services from with the grant monies
- Employment relationships or membership of clubs
 - e.g. you intend to procure services with the grant monies from your employer or a club you are a member of - who will benefit financially from the arrangement.

If you have answered no to any of the above, please provide details below:

Must be no more than 100 words

- **I/We understand that Auckland Council is bound by the Local Government Official Information and Meetings Act 1987**
- **I/We understand that my/our name and brief details about the project may be released to the media or appear in publicity material**
- **I/We understand that I/we have the right to have access to this information**
- **I/We undertake that I/we have obtained the consent of all people involved to provide these details.**

*

Accept

Decline

Date:

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When your application is submitted you will receive an automatic confirmation email that the application has been received from Smartygrants. If you do not receive an email confirmation, please check to see if the email has been treated as "spam".

If you need assistance please contact the Grants team via email communityfunding@aucklandcouncil.govt.nz.

Are you a first time applicant? *

Yes No

How did you find out about this fund?

- | | | |
|---|---|--|
| <input type="checkbox"/> Applied previously | <input type="checkbox"/> Local board member | <input type="checkbox"/> Social media |
| <input type="checkbox"/> Council website | <input type="checkbox"/> Local newspaper | <input type="checkbox"/> Word-of-mouth |
| <input type="checkbox"/> Council mail-out | <input type="checkbox"/> Poster / flyer | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Council staff member | <input type="checkbox"/> Radio | |

Privacy

Any personal information that you provide in this form will be held and protected by Auckland Council in accordance with our [privacy policy](#) and with the Privacy Act 1993. Our privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy.