

Sport & Recreation Facilities Investment Fund 2024

Form Preview

Important information / Pārongo matua

The Sport and Recreation Facilities Investment Fund (SRFIF) was established to support the development of sport and recreation facilities that create the opportunity for more Aucklanders to participate in and benefit from sport and recreation.

The fund will invest \$150 million during the Long-term Plan 2021-2031 to proactively address sport and recreation infrastructure shortfalls, respond to changing participation preferences and get more Aucklanders active, whilst delivering value for money by leveraging external investment.

Please read through the [Sport and Recreation Facilities Investment Fund Guidelines](#) before completing this form. You will need to understand the eligibility requirements, application process, and accountability requirements.

- Applications open **13 November 2023, 9:00am**
- Applications close **29 January 2024, 11:59pm**

By submitting this application form you consent to share the information provided (excluding personal contact details) with Sport NZ, Aktive, Regional Sports Trusts and third-party funders.

All applications must be submitted online using this form. This form can be saved as you go and will autosave each time you move to a new page.

Please contact sportandrecreation@aucklandcouncil.govt.nz if you have any questions about the fund or application process.

General Information

* indicates a required field

Organisation contact details

1. Organisation Name *

Organisation Name

Please enter the legal name as shown on the Incorporated Societies Register, Charitable Trusts Register, etc.

2. What is the purpose of your organisation? *

Word count:

Must be no more than 250 words.

This should be the main object of your organisation as stated in your constitution.

3. Organisations Website

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Please add your URL

4. Organisations Facebook / Social Media page

Please add your URL

5. Organisation Contact Person *

6. Contact Person Email *

7. Contact Person Phone *

8. What type of formal legal structure is your organisation? *

- Incorporated Society
- Charitable Trust
- Company
- School

Incorporation number

Must be a number

Please click [here](#) to visit the Incorporated Societies Register

Trust Number

Must be a number.

Please click [here](#) to visit the Charitable Trusts Register

Company number

Must be a number.

Please click [here](#) to visit the Companies Register

School number

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Must be a number.

Please click [here](#) to visit the Education Counts website

9. If applicable, what is your Charities Services Registration Number?

Should begin with CC

Please click [here](#) to visit the Charities Services Register

10. Are you affiliated to a regional and/or national sport or active recreation organisation? *

- Yes
- No

11. If yes, what is the name of the regional and/or national sport or active recreation organisation?

Project Description

* indicates a required field

12. Project Name *

13. Please give a brief description of your project? *

Word count:

Must be no more than 200 words.

14. Is your project: *

- Upgrading an existing facility
- Extending an existing facility
- Building a new facility
- Preventing the closure or loss of an existing facility
- Other:

15. Have you established a project team? *

- Yes
- No

A project team is a working group tasked with delivering the project

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16. If yes, please provide details of project team members, their roles and relevant experience.

17. Please attach a copy of your organisation's resolution to apply to the SRFIF, signed by at least two officers of the organisation

Attach a file:

(e.g.: minutes of the board meeting in which the resolution was passed)

18. What work has been done towards your proposed facility so far?
*

Word count:

Must be no more than 250 words.

19. Is your proposed facility planned to be delivered in stages? If yes, please provide details

Word count:

Must be no more than 200 words.

20. Which priority criteria (if any) does your project align with? (Please see pages 7-11 of the Guidelines) *

Word count:

Must be no more than 250 words.

Project Need

* indicates a required field

Applicants will be required to have undertaken a needs assessment prior to submitting to the SRFIF. Please refer to page 13 of the [Guidelines](#) for what is expected in a needs assessment.

21. Please attach a needs assessment/needs analysis *

Attach a file:

22. What catchment will your proposed facility serve? (Please see page 10 of Guidelines for catchment definitions) *

- Regional
- Sub-Regional
- Local

Please check one box only

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23. Please provide details below of the nearest facilities providing a similar service and their distance to your proposed facility?

Name of Facility	Distance to proposed facility (in kilometers)

24. What options have been explored in respect to alternative ways to deliver your activity? *

Word count:

Must be no more than 200 words.

e.g., flexible scheduling, extended facility hours, sharing facilities with other organisations, etc.

25. Why is there a need for a facility development solution? *

- Currently no facility of this kind within the proposed catchment
- Existing facility network is at capacity
- Opportunity for community access to existing infrastructure is limited
- Existing facility is reaching end of life
- Time-limited opportunity to leverage investment and/or secure a location to deliver a unique opportunity
- Other:

26. Who are the intended users of the proposed facility? *

Word count:

Must be no more than 150 words.

27. If you have an existing facility, how many people used it for sport and/or active recreation in the previous year? (If one person uses the facility 50 times per year, this counts as 50)

Word count:

Must be no more than 100 words.

28. Once your proposed facility is completed, how many people do you estimate will use it for sport and/or active recreation per year? (If one person uses the facility 50 times per year, this counts as 50) *

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Word count:

Must be no more than 100 words.

Facility Capacity

SRFIF will prioritise core infrastructure projects (e.g., courts, fields, playing surfaces, structures and lighting) that directly enable participation in sport and recreation.

Projects that focus on ancillary or incidental infrastructure will be assessed on their direct impact on participation.

If you have an existing facility:

29. How many playing surfaces does it offer?

(e.g., 1 indoor court, or, 2.5 fields) etc.

30. How many hours per week is your current facility in operation? (if applicable)

(e.g., 10 hours per day x 7 days a week = 70 hours per week)

31. Is there any seasonal variance to operational hours? If so, please explain:

Proposed facility

Once your proposed project is complete:

32. How many playing surfaces will it offer?

(e.g., 1 indoor court, or, 2.5 fields)

33. How many hours per week will your proposed facility be in operation?

(e.g., 10 hours per day x 7 days a week = 70 hours per week)

34. Will there be any seasonal variance to operational hours? If so, please explain:

Strategic Alignment

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SRFIF will prioritise projects that have strong strategic alignment, in particular, any projects prioritised in key national or regional strategies (e.g., local board plans, code facilities plans, etc.).

Local board plans can be found on the [Council website](#).

Code facilities plans can be found on the [Aktive Resource Hub](#).

35. Is the project identified as a priority in a regional or national facility plan, local board facilities plan or equivalent strategic document? If so, please reference any specific strategic alignment.

(Please note, this should not be your own strategic plan)

36. Please attach any relevant documents that reference any specific strategic alignment.

Attach a file:

Inactive Communities

* indicates a required field

SRFIF will prioritise projects that have a significant impact on insufficiently active communities (low participation in sport and recreation), including but not limited to high deprivation communities, females, tamariki and rangatahi, and disability groups.

37. Does your project have a specific focus on any of the following communities? *

- Females (particularly between the ages of 15-25)
- Disability groups
- Tamariki (5-11 years)
- Rangatahi (12-18 years)
- None of the above
- Other:

38. Please expand on your selections above: *

Word count:

Must be no more than 300 words.

39. If applicable, how have you considered or integrated disability access into the design of your project? If so, please provide details

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Māori Outcomes

* indicates a required field

SRFIF will prioritise projects that deliver strong benefit to Māori; projects led by Māori, strongly supported by Māori and/or develop facilities that will help Māori be more active.

Click here to [find mana whenua contacts for your area](#)

40. Are mana whenua aware of this project? If so, which iwi have been engaged? *

41. Please describe if/how your proposed project will meaningfully improve sport and recreation opportunities for Māori? *

42. Describe if/how Māori are involved in the governance and operations of your organisation *

43. Does your organisation have any existing meaningful relationships with Māori outside of participants? *

(e.g., relationships with mana whenua, mātāwaka, non-tribal Māori organisation)

Partnership

SRFIF will prioritise projects involving partnerships with community sport and recreation groups with evidence of significant participation impact.

44. Do you have any formal partnership arrangements for the development or operation of your proposed facility?

45. If so, please attach any relevant partnership documentation (e.g.: memorandum of understanding, written agreement, resolutions, etc.)

Attach a file:

Environmental Sustainability

Waste

Reference : [Mahere Whakahaere, Whakaiti Para - Waste Management and Minimisation Plan](#)

46. Have you considered initiatives or measures to minimise waste (through the different stages: construction, operation and end of life)? If so, please explain

Word count:

Must be no more than 200 words.

E.g. Initiatives to design waste out of construction, sorting during construction to prevent waste to landfill, awareness raising around waste prevention or reduction during sports events or regular use, etc.

Water

Reference : [Te Rautaki Wai a Tāmaki Makaurau - Auckland Water Strategy](#)

47. Have you considered initiatives or measures to use potable water efficiently, improve water quality and mitigate flooding? If so, please explain

Word count:

Must be no more than 200 words.

E.g. Initiatives to reduce impervious surfaces, rain water collection for reuse on site, greenroofs and other Nature Based Solution, use of plants that do not need watering, type of grey water system, etc.

Transport

Reference : [Te Ara Whakaheke Tukuwaro Ikiiki - Transport Emissions Reduction Pathway \(TERP\)](#)

48. Have you considered initiatives or measures that will reduce GHG emissions from transport? If so, please explain

E.g. Encourage carpooling, encourage active mobility for users, provision of secure bike parks, reduction in carpark allowance, etc.

Energy

Reference : [Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan](#)

49. Have you considered initiatives or measures to minimise energy consumption and increase energy resilience? If so, please explain

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E.g. use of LED lights, adapt training session in winter, high standard building insulation (e.g. passive building), use of solar hot water cylinder for showers, reduce the use of equipment for maintenance and mowing, switch diesel generator for lighting of fields, solar + battery storage so locations may be used in emergency situations, etc.

Climate Mitigation

Reference : [Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan](#)

50. Have you considered initiatives or measures to avoid and reduce GHG emission across the whole lifecycle of the project? If so, please explain

E.g. selection of low carbon materials, renewable energy, smart design that reduce maintenance operations, minimise land use change and impervious surfaces, energy savings, encourage tree planting and greenspace, prevent the use of fertilizers, herbicides and pesticides, etc.

Climate Resilience

Reference : [Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan](#)

51. Have you considered initiatives or measures to adapt to the impacts of climate change? If so, please explain

E.g. use of Nature Based Solutions for stormwater management, encourage tree planting and greenspace (of species appropriate for Auckland's future climate), reduce Urban Heat Island effect, drought resilience (see Water question above), energy resilience, ability to provide emergency support in that location, consideration of hazard prone areas (e.g. coastal and flood hazards) when designing buildings (e.g. can they be easily relocated/lifted etc)

Any other environmental sustainability mitigations

52. If applicable, please add any other environmental/sustainability mitigations you have considered.

E.g. measure to support biodiversity, minimise land use change, Nature Based Solution, native tree planting, no-mow areas, greenroofs and greenwalls, no chemical use, etc.

Project Location & Tenure

* indicates a required field

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SRFIF requires projects at Gateway 3 (Construction) to have secured long term tenure and landowner permission for the location of their proposed facility. Applicants to Gateways 1 and 2 are advised to consider location and tenure as early as possible.

53. Project Physical address (if known)

Address

Suburb Town/
 City Postcode

Must be a New Zealand postcode

Please click [here](#) for the postcode finder website

Not yet known

54. Where on the site will the proposed facility be located? Please attach a site map if possible

Attach a file:

55. If your location is not yet known, when do you expect to confirm a location?

56. The location of the proposed facility is within which Local Board?

- Albert-Eden
- Aotea / Great Barrier
- Devonport-Takapuna
- Franklin
- Henderson-Massey
- Hibiscus and Bays
- Howick
- Kaipātiki
- Māngere-Ōtahuhu
- Manurewa
- Maungakiekie-Tāmaki
- Ōrākei
- Ōtara-Papatoetoe
- Papakura
- Puketāpapa
- Rodney
- Upper Harbour
- Waiheke
- Waitākere Ranges
- Waitemātā
- Whau

Refer to the local board finder tool below

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Not Yet Known

Please go to the [local board finder tool](#) to search for your facility's local board.

57. Who owns the land where the proposed facility will be located? *

58. Do you have confirmed tenure on the land? *

- Yes
 Not at this time

59. If so, please attach evidence of confirmed tenure for the location of your proposed project?

Attach a file:

e.g. lease or agreement to lease

60. What is the final expiry date of your tenure (including rights of renewal)?

61. Will your proposed project require a new lease or a variation of your existing lease?

- Yes
 No

If 'Other' please explain further

62. Do you have written permission from the landowner to build THIS facility in THIS location? If so, please attach a copy.

Attach a file:

This includes Landowner Approval from Auckland Council

63. Who will own the proposed facility? *

Facility ownership may differ from land ownership

Funding Gateways

* indicates a required field

Please refer to the [Sport & Recreation Facility Investment Fund Guidelines](#)

Select one of the options below *

- Funding Gateway 1 - Investigation & Analysis
 Funding Gateway 2 - Design & Consent
 Funding Gateway 3 - Construction

Funding Gateway 1 – Investigation & Analysis

* indicates a required field

64. Please attach any relevant feasibility work completed to date

Attach a file:

Financial Position

65. Please attach financial statements for the most recently completed financial year whether audited or unaudited - (with comparisons to the previous financial year) *

Attach a file:

66. Please attach a year to date set of financial statements (commencing from beginning of your current financial year until 31 December 2023) - and a forecasted end of year result *

Attach a file:

Project Funding Plan

Your project funding plan should clearly show how Total Project Cost is intended to be funded, detailing:

- Total project cost; up-to-date and broken down into key components as applicable (e.g., Professional fees, consent fees, construction costs, contingency (minimum 10% of total cost), cost escalation allowance. etc.)
- Cost per stage (e.g.: per gateway)
- Funds already spent on your project:
 - By your organisation (when, how much and on what?)
 - By other investors or benefactors or funds received from these sources (when, how much and on what?)
- Funds committed/secured for future stages of the project:
 - By your organisation (if these are not currently held as 'funds in hand' what will be the source of these funds?)
 - By other investors or benefactors
- Any other funding sources not yet secured
- Pending applications (organisation, value, decision date)
- Applications yet to be submitted (organisation, value, date to be submitted)
- Any other relevant fundraising information
-

67. Please attach your project funding plan with the above information *

Attach a file:

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Note: At Gateway 1, estimates will be acceptable

Total Project Cost

68. What is the estimated TOTAL completed facility project cost?

Not Yet Known

69. How much funding has been committed to the overall project to date? *

\$

Must be a dollar amount.

Project Funding

70. What is the indicative cost of the Investigation & Analysis phase of your project? *

\$

Must be a dollar amount.

71. How much funding has been committed by your organisation and/or partner organisations for the Investigation & Analysis phase of your project? *

\$

Must be a dollar amount.

72. How much funding have you secured from third parties for the Investigation & Analysis phase of your project? *

\$

Must be a dollar amount.

73. Funding shortfall of the Investigation & Analysis phase

\$

This number/amount is calculated.

74. How much funding are you seeking from Auckland Council for the Investigation & Analysis phase of your project? *

\$

Must be a dollar amount.

75. Please attach your project brief that clearly defines the requirements of this stage of the project, that consultants can submit a proposal for *

Attach a file:

76. Please attach a minimum of two proposals/quotes from appropriately experienced sport and recreation sector consultants. *

Attach a file:

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77. Please confirm your preferred supplier/consultant and why. In your assessment of proposals please consider the methodology proposed, knowledge and experience, capacity of the team delivering the work and price.

Word count:

Must be no more than 250 words.

78. If you still have a remaining shortfall or Auckland Council does not grant you 100% of the funds requested, how will you meet your funding shortfall?

Word count:

Must be no more than 150 words.

Timeline

79. Noting the decision to allocate the fund is likely to be in August 2024, what is the indicative timeframe for the Investigation & Analysis phase of your project? *

Word count:

Must be no more than 150 words.

Any Other Information

80. Is there any other key information about your project that you wish to share?

Word count:

Must be no more than 250 words.

Funding Gateway 2 – Design & Consent

* indicates a required field

Previous Stage Questions

64. Have you completed a feasibility study? If yes, please upload.

Attach a file:

65. Have you completed a business case? If yes, please upload.

Attach a file:

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66. Have you completed a concept design? If yes, please upload.

Attach a file:

67. Please upload any additional relevant documents related to the project

Attach a file:

Progress

68. Please tick any of the permissions from the list below that you already have in place for your project

- Landowner Approval
- Resource Consent
- Building Consent
- None of the above

69. Please attach evidence of the above permissions and consents

Attach a file:

If you are waiting on the outcome of permissions, please upload your submission confirmation.

Financial Position

70. Please attach financial statements for the most recently completed financial year whether audited or unaudited - (with comparisons to the previous financial year) *

Attach a file:

71. Please attach a year to date set of financial statements (commencing from beginning of your current financial year until 31 December 2023) - and a forecasted end of year result *

Attach a file:

Project Funding Plan

Your project funding plan should clearly show how Total Project Cost is intended to be funded, detailing:

- Total project cost; up-to-date and broken down into key components as applicable (e.g., Professional fees, consent fees, construction costs, contingency (minimum 10% of total cost), cost escalation allowance. etc.)
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- By your organisation (when, how much and on what?)
- By other investors or benefactors or funds received from these sources (when, how much and on what?)
- Funds committed/secured for future stages of the project:
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 - By other investors or benefactors
- Any other funding sources not yet secured
- Pending applications (organisation, value, decision date)
- Applications yet to be submitted (organisation, value, date to be submitted)
- Any other relevant fundraising information
-

72. Please attach your project funding plan with the above information *

Attach a file:

Total Project Cost

73. What is the estimated TOTAL completed facility project cost? *

Not Yet Known

74. How has the overall facility project cost been estimated?

75. How much funding has been committed to the overall project to date? *

\$

Must be a dollar amount.

Project Funding

76. What is the indicative cost of the Design & Consent phase of your project? *

\$

Must be a dollar amount.

77. Please attach all relevant quotes for the Design & Consent phase of your project

Attach a file:

78. How much funding has been committed by your organisation and/or partner organisations for the Design & Consent phase of your project? *

\$

Must be a dollar amount.

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79. How much funding have you secured from third parties for the Design & Consent phase of your project? *

\$

Must be a dollar amount.

80. Funding shortfall of the Design & Consent phase

\$

This number/amount is calculated.

81. How much funding are you seeking from Auckland Council for the Design & Consent phase of your project? *

\$

Must be a dollar amount.

82. If you still have a remaining shortfall or Auckland Council does not grant you 100% of the funds requested, how will you meet your funding shortfall?

Word count:

Must be no more than 150 words.

Timeline

83. Noting the decision to allocate the fund is likely to be in August 2024, what is the indicative timeframe for the Design & Consent phase of your project? *

Word count:

Must be no more than 150 words.

Any Other Information

84. Is there any other key information about your project that you wish to share?

Word count:

Must be no more than 250 words.

Funding Gateway 3 – Construction

* indicates a required field

Previous Stage Questions

64. Have you completed a feasibility study? If yes, please upload.

Attach a file:

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65. Have you completed a business case? If yes, please upload.

Attach a file:

66. Have you completed a concept design? If yes, please upload.

Attach a file:

66. Have you completed a detailed design? If yes, please upload the following excerpts: location plan, floor plan and elevations.

Attach a file:

67. Please tick any of the permissions from the list below that you already have in place for your project

- Landowner Approval
- Resource Consent
- Building Consent
- Other:

68. Please attach evidence of the above permissions and consents

Attach a file:

If you are waiting on the outcome of permissions, please upload your submission confirmation.

69. Please upload any additional relevant documents related to the project

Attach a file:

Useful plans would include location drawing, floor plan, elevation

Financial Position

70. Please attach financial statements for the most recently completed financial year whether audited or unaudited - (with comparisons to the previous financial year) *

Attach a file:

71. Please attach a year to date set of financial statements (commencing from beginning of your current financial year until 31 December 2023) - and a forecasted end of year result *

Attach a file:

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Project Funding Plan

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 - By other investors or benefactors
- Any other funding sources not yet secured
- Pending applications (organisation, value, decision date)
- Applications yet to be submitted (organisation, value, date to be submitted)
- Any other relevant fundraising information

72. Please attach your project funding plan with the above information *

Attach a file:

Total Project Cost

73. What is the estimated TOTAL completed facility project cost? *

74. How much funding has been committed to the overall project to date? *

\$

Must be a dollar amount.

Project Funding

75. What is the cost of the Construction phase of your project? *

\$

Must be a dollar amount.

76. Please attach a quantity surveyors report or at least three construction quotes

Attach a file:

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77. How much funding has been committed by your organisation and/or partner organisations for the Construction phase of your project? *

\$

Must be a dollar amount.

78. How much funding have you secured from third parties for the Construction phase of your project? *

\$

Must be a dollar amount.

79. Funding shortfall for the Construction phase

\$

This number/amount is calculated.

80. How much funding are you seeking from Auckland Council for the Construction phase of your project? *

\$

Must be a dollar amount.

81. If you still have a remaining shortfall or Auckland Council does not grant you 100% of the funds requested, how will you meet your funding shortfall?

Word count:

Must be no more than 150 words.

Timeline

82. Noting the decision to allocate the fund is likely to be in August 2024, what is the indicative timeframe for the Construction phase of your project? *

Word count:

Must be no more than 150 words.

Any Other Information

83. Is there any other key information about your project that you wish to share?

Word count:

Must be no more than 250 words.

Declaration and Privacy

* indicates a required field

Declaration

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Note: Auckland Council reserves the right to subsequently decline an application or request a refund of a grant if any of the above information is found to be incorrect.

I/We certify that to the best of our/my knowledge the information contained in this application is correct *

Yes No

Conflict of Interest

For guidance on whether you have a perceived, potential or actual conflict of interest as a result of applying for and using grant funding you should consider the following matters - if in doubt you should declare the conflict.

For example:

- If you or a member of your organisation's committee or board is an Auckland Council employee or an Auckland Council elected member
- Personal or family relationships that you have
 - with council employees
 - with council contractors
 - organisations or persons that you will procure services from with the grant monies
- Financial relationships
 - e.g. investments that you have in entities that you will procure services from with the grant monies
- Employment relationships or membership of clubs
 - e.g. you intend to procure services with the grant monies from your employer or a club you are a member of - who will benefit financially from the arrangement.

I/We confirm that to the best of our/my knowledge I/we have no perceived , potential or actual conflict of interest in applying for or using any grant funding *

Yes No

If you have answered no to any of the above, please provide details below:

Must be no more than 100 words

- **I/We understand that Auckland Council is bound by the Local Government Official Information and Meetings Act 1987**
- **I/We understand that my/our name and brief details about the project may be released to the media or appear in publicity material**
- **I/We understand that I/we have the right to have access to this information**
- **I/We undertake that I/we have obtained the consent of all people involved to provide these details.**

*

Accept Decline

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Date:

When your application is submitted you will receive an automatic confirmation email that the application has been received from Smartygrants. If you do not receive an email confirmation, please check to see if the email has been treated as "spam".

Privacy

Any personal information that you provide in this form will be held and protected by Auckland Council in accordance with our [privacy policy](#) and with the Privacy Act 1993. Our privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy.