

# Regional Community Development 2021/2022

## Form Preview

### He mihi / Welcome

#### Pārongo matua / Important information:

**Applications open:** Thursday 1 July 2021 9am

**Applications close:** Sunday 26 September 10pm

#### Funding priorities and criteria

**Please make sure your application includes a clear plan for project delivery under COVID-19 Alert levels 1-4.**

The Regional Community Development Grants programme is available to support community development projects that:

1. Have a regional (Auckland-wide) focus and impact. (Refer to the [Community Grants Policy](#) for further explanation of the regional criteria)
2. Support the outcomes sought through this grants programme support the vision for the sector set out in the Auckland Plan, 'Thriving Communities' and 'I am Auckland':
  - Resident and community-led action is flourishing
  - Māori communities are strong and resilient
  - The voluntary and community sector is supported
  - There is a vibrant social innovation sector
  - Communities are safe and welcoming places for children and young people and foster a sense of belonging
3. Reflect an [empowered communities approach](#) and address one or more of the following key focus areas:
  - social inclusion and equity
  - respond to Māori aspirations in practical and effective ways.
  - build community capacity to do things for themselves
  - develop and support community-led placemaking initiatives

In addition, we are looking to fund projects that promote transformative social change, increase community collaboration and support social innovation.

The total amount available is \$295,000 and the maximum grant request per application is \$40,000. Grants are generally between \$15,000 and \$30,000.

#### **Grants are not available for:**

- local projects
- operational or running costs of community organisations, apart from the costs that are associated with your project (e.g. the staff costs of organising a training programme or workshop)
- fixed assets (e.g. buildings and vehicles)
- individual applicants.

For further information or queries, please contact the Regional Funding Advisor [catherine.george@aucklandcouncil.govt.nz](mailto:catherine.george@aucklandcouncil.govt.nz)

## Whakapā Kaitono / Applicant Contact Details

\* indicates a required field

### Applicant information

**Organisation name \***

Organisation Name

### Organisation physical address

**Please enter your organisation's physical address \***

Address

  

Suburb    Town/  
                 City    Postcode

        

Must be a New Zealand post code

Please click [here](#) for the Postcode finder website

**Is your physical address different from your postal address? \***

Yes

No

If yes, please complete below

**Please enter your organisation's postal address if different to the above**

Address

  

Suburb    Town/  
                 City    Postcode

        

Must be a New Zealand post code

Please click [here](#) for the Postcode finder website

### Website

**Website and/or facebook page**

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### Organisation Contact details

#### Primary contact person \*

First Name

Last Name

#### Position held in organisation

#### Daytime phone number \*

#### Mobile Phone Number

#### Email address \*

#### Secondary contact (must be a different person from the primary contact, who knows relevant information in regard to information in this application form)

First Name

Last Name

#### Position held in organisation

#### Daytime phone number

#### Mobile phone number

#### Email address

### Applicant Status

\* indicates a required field

#### What is the legal status of your group/organisation? \*

Incorporated Society

Charitable Trust

Limited Liability Company

Other:

Other: Can include Māori trusts e.g. pūtea trust, whānau trust, ahu whenua trust, whenua tōpu trust and/or kaitiaki trust.

#### What registration numbers apply to your organisation?

(Please provide all applicable numbers)

#### New Zealand Companies Office incorporated society or charitable trust number

Must be a number

Please click [here](#) to visit the Companies office (Societies and Trusts) website

#### NZ Companies Register

The NZBN provided will be used to look up the following information. Click Lookup above to check that you have entered the NZBN correctly.

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New Zealand Companies Register Information
NZBN
Entity Name
Registration Date
Entity Status
Entity Type
Registered Address
Office Address

### Charities NZ Registration

The Charity Registration Number provided will be used to look up the following information. Click [Lookup](#) above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information
Charity Registration Number
Organisation Name
Other Names
Status
Street Address
Postal Address
Telephone
Fax
Email
Website
Date Registered

### Are you GST registered? \*

Yes

No

Other:

Are you GST registered?

### What is your GST number?

Must be a number.

Must be a number

### Tautoko mai i te kaunihera / Previous Support from Auckland Council

\* indicates a required field

#### Council support includes funding received from any of the following sources:

Local boards, governing body, Auckland Council departments, Council Controlled Organisations (CCOs).

Council support includes any of the following: Contestable grants, contracts/funding arrangements, community leases, community loans, sponsorship, rates remission or grant, working with council staff, products supplied by council.

#### Have you received support from Auckland Council in the last three years, either funding or non-financial? \*

Yes  No

If yes, please complete table below

#### Funding previously from Auckland Council

Type of funding or support	Year received	Value	Purpose of funding
----------------------------	---------------	-------	--------------------

If non-financial support was provided please enter 0 in the value column			
		\$	

### Ngā whaingā / Organisation Objectives

\* indicates a required field

#### What are the primary objectives of your organisation? \*

Word count:

Must be no more than 200 words.

#### What activities or services does your organisation offer to achieve these objectives? \*

Word count:

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Must be no more than 200 words.

### **Describe your organisation's relationship with Auckland Council and its organisations. \***

#### **Word count:**

Must be no more than 200 words.

i.e. Local Boards, Auckland Transport, Auckland Tourism and Economic Development (ATEED), City Parks, Regional Facilities Auckland. For example, recent funding, non-financial support, partnerships, collaborations, etc.

## Ngā pārongo mahinga / Project Information

\* indicates a required field

### **Project details**

This section requests information about your proposed project, Please provide clear, concise responses.

#### **Project name/title \***

Must be no more than 15 words

#### **Please describe your project in three to four sentences \***

#### **Word count:**

Must be no more than 200 words.

You can provide more information or attach a project plan with your supporting documentation (see page 9)

#### **How have you established there is a need for this project? \***

#### **Word count:**

Must be no more than 150 words.

#### **What are the project outcomes and how will you measure, or know you have achieved them? \***

#### **Word count:**

Must be no more than 150 words.

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**Please describe how your project will have regional (Auckland-wide) focus, reach and/or impact \***

Word count:

Must be no more than 100 words.

Please refer to the Community Grants Policy for further information about the regional criteria

**How will your project be accessible? \***

Word count:

Must be no more than 100 words.

Consider social accessibility such as cost, cultural inclusiveness, and physical accessibility for people with disabilities, children, and older people, ease of access such as use of everyday places, public transport, easy parking etc.

**When will your project take place?**

Start Date

Must be a date.

End Date

Must be a date.

## Funding priorities

**Empowered Communities Approach**

**Please explain how your project reflects an empowered communities approach, and supports one or more of the following key focus areas**

- social inclusion and equity
- responding to Māori aspirations
- building community capacity to do things for themselves
- supporting community-led placemaking
- 

\*

Word count:

Must be no more than 300 words.

**Additional considerations**

**Please explain how your project may also:**

- promote social change
- increase community collaboration
- support social innovation

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\*

Word count:

Must be no more than 200 words.

### Māori Outcomes

Auckland Council provides funding for Māori and wider organisations to uplift Māori well-being and achieve better outcomes with Māori.

**Are you a Māori organisation? \***

Yes

No

**Will your project/activity target Māori or Māori outcomes? \***

Yes

No

Māori outcomes include improving Māori social, economic, and cultural well-being. Uses mātauranga and tikanga Māori and works with mana whenua or Māori organisations to produce shared outcomes.

**Please select which Māori outcome applies to your project \***

Māori led - either a Māori organisation that is applying, or Māori directed (came about as a request from Māori)

Māori involvement in the design concept

Māori focus - tikanga (practices), mātauranga (knowledge) and reo (language)

Māori participation - Māori priority group, target group, high representation or Māori staff delivering

Other:

**Please explain how your project/activity will achieve the above Māori outcomes**

Word count:

Must be no more than 100 words.

### Collaborating/partner organisations

Will any other organisations collaborating/partnering with you on this project (if any) and their roles.

**Organisation**

**Role**

**Contact Name**

**Contact phone  
number**

Organisation	Role	Contact Name	Contact phone number

### Acknowledgement and promotion



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**How do you plan to promote/market/advertise your project? \***

Word count:

Must be no more than 100 words.

**How will you publicly acknowledge council's contribution towards this project? \***

Word count:

Must be no more than 100 words.

## Te tahua / Project Budget

\* indicates a required field

Table one: expenses/costs for the project

Please provide itemised costs of the project.

If your organisation is GST registered, please **do not** include GST in the amounts.

Description	Total
	Must be a dollar amount.

Table two: project income

This section tells us about any income you estimate that you may get for your project, eg participant fees or donations, sponsorship, other fundraising etc.

Please complete the table below.

Income source	Amount
	Must be a dollar amount

Table three: other funding sources

What other funding have you received or applied for from other funders for this project?

Please complete the table below.

Funding organisation	Amount requested	Amount approved
	Must be a dollar amount	Must be a dollar amount

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### Funding summary

Confirmed or approved as at the time of filling out this application.

<b>What is the total cost of the project? (table one)</b>	<b>Total of expected income? (table two)</b>	<b>Other funding sources approved? (table three)</b>	<b>How much are you contributing?</b>	<b>How much funding is still required?</b>
This number/ amount is calculated.	This number/ amount is calculated.	This number/ amount is calculated.	Must be a dollar amount	Must be a dollar amount
\$	\$	\$	\$	\$

### How much are you requesting in this application? \*

\$

Must be a dollar amount.

What is the total financial support you are requesting in this application?

### If the Regional Community Development Grants Programme is unable to fund the full amount you request, would a smaller grant still be of assistance? \*

Yes

No

### If full funding was not available from this grant application what part of your project could be delivered?

Word count:

Must be no more than 100 words.

## Whakarāpopoto mō ngā mahi me ngā hua / Project Benefit

To help council better understand who will benefit from this project, please indicate below who this is targeted at.

*This is for internal use only.*

### What proportion of your project is targeted at male/female participants? All boxes must add up to 100%

Percentage of male

Must be a number.

Must be a percentage out of 100 (numbers only)

Percentage of female

Must be a number.

Must be a percentage out of 100 (numbers only)

All - not targeted at male or female

Must be a number.

Must be a percentage out of 100 (numbers only)

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**What proportion of your project is targeted at the following age groups? If your project is not targeted to any age group then please put 100% in the 'all ages' box.**

<b>0 - 5 years</b>	<b>6 - 14 years</b>	<b>15 - 24 years</b>	<b>25 - 44 years</b>	<b>45 - 64 years</b>	<b>65+ years</b>	<b>All ages</b>
Must be a number	Must be a number	Must be a number	Must be a number	Must be a number	Must be a number	Must be a number

**Which ethnic group(s) is your project/activity targeted at? Select any that apply:**

- New Zealand European  Other European  Māori  Pacific Peoples  Chinese  
 Korean  Indian  Other Asian  Middle Eastern  Latin American  African  
Other

**Is your project targeted at people with a long term disability?**

- Yes  No

Long term disability is defined as lasting six months or more and stops people from doing everyday things other people can do.

**Is your project targeted at any communities of interest or identity?**

- Yes  No

Communities of identity or interest are defined as population groups who share particular attributes (e.g. ethnicity, gender, (dis)ability) or interests.

**If yes, please explain**

Word count:

Must be no more than 150 words.

## Supporting Documentation

Financial attachments

**Pēke tiaki pūtea / Please attach proof of bank account details**

- Pre-printed deposit slip  
 Certified bank details (certified means bank details stamped and signed by the bank teller)  
 A letter from the bank (on the bank's letterhead confirming the bank account holder name and bank account number)  
 Print screen or image capture (online bank statement confirming the bank account holder name and bank account number. This must include the bank logo and URL)

Attach a file:

### Supporting project documentation

**Please attach your project plan or additional information. Make sure you have included a clear plan for project delivery under COVID-19 Alert levels 1-4.**

Attach a file:

e.g. project plan or outline (this is not required, but will help us understand your project)

**If you have letters of support or other material, please upload them here**

Attach a file:

Letters of support or other material such as annual reports, please upload them here

### Declaration, Privacy and Checklist

\* indicates a required field

Note: Auckland Council reserves the right to subsequently decline an application or request a refund of a grant if any of the above information is found to be incorrect.

**I/We certify that to the best of our/my knowledge the information contained in this application is correct \***

Yes  No

**I/We confirm that any funds granted will only be used for the project described in this application \***

Yes  No

**I/We confirm that I/we will submit to council an accountability report within 60 days of the completion of my/our project. \***

Yes  No

**I/We confirm that to the best of our/my knowledge I/we have no perceived , potential or actual conflict of interest in applying for or using any grant funding \***

Yes  No

For guidance on whether you have a perceived, potential or actual conflict as a result of applying for and using grant funding you should consider the following matters - if in doubt you should declare the conflict.

A conflict of interest could arise where you (the applicant) have a responsibility as a result of receiving council grant monies. This could affect another responsibility, duty or relationship you may also have.

For example

- Personal or family relationships that you have
  - with council employees
  - with council contractors

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- organisations or persons that you will procure services from with the grant monies
- Financial relationships
  - e.g. investments that you have in entities that you will procure services from with the grant monies
- Employment relationships or membership of clubs
  - e.g. you intend to procure services with the grant monies from your employer or a club you are a member of - who will benefit financially from the arrangement.

**If you have answered no to any of the above, please provide details below:**

Word count:

Must be no more than 100 words.

- **I/We understand that Auckland Council is bound by the Local Government Official Information and Meetings Act 1987**
- **I/We understand that my/our name and brief details about the project may be released to the media or appear in publicity material.**
- **I/we understand that I/we have the right to have access to this information**
- **I/We undertake that I/we have obtained the consent of all people involved to provide these details.**

\*

Accept

Decline

**Declaration Date:**

Must be a date

When your application is submitted you will receive an automatic confirmation email that the application has been received from Smartygrants. If you do not receive an email confirmation, please check to see if the email has been treated as "spam".

If you need assistance please contact the Community Grants Advisor at [communityfunding@aucklandcouncil.govt.nz](mailto:communityfunding@aucklandcouncil.govt.nz) or phone 301 0101.

**How did you find out about this fund?**

- |  |  |                                    |                                     |
|--|--|------------------------------------|-------------------------------------|
| <input type="radio"/> Applied previously | <input type="radio"/> Council staff member | <input type="radio"/> Poster/flyer | <input type="radio"/> Word-of-mouth |
| <input type="radio"/> Council website    | <input type="radio"/> Local board member   | <input type="radio"/> Radio        | <input type="radio"/> Don't know    |
| <input type="radio"/> Council mail-out   | <input type="radio"/> Local newspaper      | <input type="radio"/> Social media | <input type="radio"/> Other:        |

Privacy

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Any personal information that you provide in this form will be held and protected by Auckland Council in accordance with our [privacy policy](#) and at our libraries and service centres) and with the Privacy Act 1993. Our privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy.