

## Ōtara-Papatoetoe Contestable Grants EOI 2022-2023

### Welcome / He mihi

#### Pārongo matua/ Important information:

Ōtara-Papatoetoe local board is supporting local community groups, business associations and social enterprises with grants to assist with running initiatives, events and activations that will revitalise and increase economic activity in local town centres. These activities will contribute towards building thriving town centres. **This application process is for community groups, social enterprises and business associations in the local board area intending to deliver activities in the town centre.**

#### Ngā kaupapa ka tautokona ā-pūtea / What we fund

##### The following maybe funded:

- Neighbourhood or community events or activations in the town centre
- Beautification of town centres
- Business development workshops that benefit local business owners
- Mentoring on strategic thinking and planning for the business associations
- Building Kai resilience and support for our communities
- One off funding for security resourcing

##### Please note:

You can combine multiple projects/activities into one town centre revitalisation expression of interest.

Staff can also advise on connecting your idea or initiative to another activity in your local area led by other units like events or libraries. Please provide information on your next proposed initiative to support the local board's outcomes and objectives.

#### Ngā kaupapa kāore e tautokona ā-pūtea / What we don't fund :

- Staff salaries and/or wages, except contractor or wage costs that are direct costs of the proposed project/activity
- Debt servicing
- Purchasing or leasing of a motor vehicle
- Rent or accommodation costs
- Service and maintenance costs including utilities such as power and phone

#### Accountability

Accountability will need to be returned on completion of the event, project or activity. The applicant will be expected to provide reports showing expenditure of the grant, any surplus or misused funds must be returned to council.

Contact Specialist Advisor, Community Empowerment Unit  
[taria.fletcher@aucklandcouncil.govt.nz](mailto:taria.fletcher@aucklandcouncil.govt.nz) for further clarity and advice on your application.

## Applicant details / Whakapā Kaitono

\* indicates a required field

# 2022-2023 OP LB Contestable Grants EOI Form Preview

## Organisation \*

Organisation Name

## Organisation office address \*

Address

  

Suburb    Town/  
            City            Postcode

        

Must be a New Zealand post code

Please click [here](#) for the Postcode finder website

## Website and/or facebook page

## Organisation contact details

### Primary contact person \*

First Name

Last Name

### Position held in organisation \*

### Daytime phone number \*

### Mobile Phone Number

### Email address \*

### Project/activity contact person (must be a different person from the admin contact and needs to be a signatory designated for the organisation or group. \*)

First Name

Last Name

### Position held in organisation \*

### Daytime phone number

### Mobile phone number

### Email address

## What is the legal status of your group/organisation? \*

# 2022-2023 OP LB Contestable Grants EOI Form Preview

- Incorporated Society       Limited Liability Company     Other:
- Charitable Trust               Not for profit community  
group

Other: Can include Maori trusts eg putea trust, whanua trust, ahu whenua trust, whenua topu trust and/or kai tiaki trust.

## What registration numbers apply to your organisation?

(Please provide all applicable numbers)

### New Zealand Companies Office incorporated society number

Must be a number

Please click [here](#) to visit the Societies and Trusts website

### Charities NZ Registration

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information
Charity Registration Number
Organisation Name
Other Names
Status
Street Address
Postal Address
Telephone
Fax
Email
Website
Date Registered

### NZ Companies Register

The NZBN provided will be used to look up the following information. Click Lookup above to check that you have entered the NZBN correctly.

New Zealand Companies Register Information
NZBN
Entity Name

# 2022-2023 OP LB Contestable Grants EOI Form Preview

Registration Date
Entity Status
Entity Type
Registered Address
Office Address

**Are you GST registered? \***

Yes  No  
If yes, number is required

**What is your GST number?**

Must be a number

**Please attach proof of bank account details / Pēke tiaki pūtea \***

- Pre printed deposit slip       Certified bank details       Provide on receipt on  
(certified means bank details notification  
stamped and signed by the  
bank teller)

Attach a file:

## Local Revitalisation of Town Centres Programme/ Ngā pārongo mahinga

\* indicates a required field

These grants can be utilised to deliver projects/activities that benefit a town centre. Activities may include neighbourhood initiatives, events and activations that will revitalise and increase economic activity for local town centre and support your local area. Please utilise the below boxes to list projects that you are seeking the funding for.

**Project/activity title \***

**Where is the project/activity taking place? \***

**Proposed start date \***

Must be a date.

**Please describe your project/activity in three to four sentences \***

# 2022-2023 OP LB Contestable Grants EOI

## Form Preview

Include overview, purpose and who the project/activity is targeting. Must be no more than 120 words

**For each project/activity please upload your plan, if available. \***

Attach a file:

**What is your overall estimated audience or attendee size? \***

**Will your project/activity be accessible to people with disabilities? \***

Yes                       No                       Dont know                       Not applicable

**How do you plan to promote/advertise your project/activity? \***

Must be no more than 100 words

**How will you publicly acknowledge the local board's contribution towards this project/activity? \***

E.g. place logo on printed material, invite local board members to your event, signage, advertising materials etc. Must be no more than 100 words

### **Collaborating organisations or individuals**

Will any other organisations, business associations or individuals be collaborating with you on this project/activity, including volunteer groups? Please list them below.

#### **Collaborating organisation/individual**


### Ōtara-Papatoetoe priorities/outcomes

**Which of the following local board plan outcomes do your project/activities support?**

\*

Promoting economic development in the town centres and strengthening their roles as community hubs

# 2022-2023 OP LB Contestable Grants EOI

## Form Preview

- A healthy natural environment
- Empowered, inclusive and prosperous communities
- Celebrating the heritage and cultural diversity of our communities
- Promoting economic well-being in the community and local employment
- Building capacity and empowerment in the community.

### Project/activity budget / Te tahua

#### Expenses

**Table one: Expenses/Costs for each project/activity**      **\$ Amount**

	\$
	\$
	\$
	\$
	\$

#### Other funding sources for the project/activity

This section tells us about any other funding that you hope to receive for this project/activity, e.g. contestable funding from Foundation North, Department of Internal Affairs, Central Government contracts. Please include applications made to other local boards. Please complete the table below.

**Table two: Funding organisation or individual**      **\$ Amount requested**      **Pending/approved**

E.g. Foundation North	\$	
	\$	
	\$	

#### Budget Totals

**Total Expenditure Amount**

\$

This number/amount is calculated.

**Total from other funding sources**

\$

This number/amount is calculated.

**Amount requested from Ōtara-Papatoetoe Local Board through this EOI?**

\$

Must be a dollar amount.

### Declaration and privacy

\* indicates a required field

Note: Auckland Council reserves the right to subsequently decline an application or request a refund of a grant if any of the above information is found to be incorrect.

# 2022-2023 OP LB Contestable Grants EOI

## Form Preview

**I/We certify that to the best of our/my knowledge the information contained in this application is correct \***

Yes

No

**I/We confirm that any funds granted will only be used for the activity described in this application \***

Yes

No

**I/We confirm that I/we will submit to the local board an accountability report and supporting paid invoices and receipts (GST exclusive) that applies to GST registered groups, within 60 days of the completion of my/our activity \***

Yes

No

**I/We confirm that to the best of our/my knowledge I/we have no perceived , potential or actual conflict of interest in applying for or using any grant funding \***

Yes

No

For guidance on whether you have a perceived, potential or actual conflict as a result of applying for and using grant funding you should consider the following matters - if in doubt you should declare the conflict.

A conflict of interest could arise where you (the applicant) have a responsibility as a result of receiving council grant monies. This could affect another responsibility, duty or relationship you may also have.

For example

- If you are an Auckland Council employee/local board member or a councillor
- If your organisations committee or board member is an Auckland Council employee/ local board member.
- Personal or family relationships that you have
  - with council employees
  - with council contractors
  - organisations or persons that you will procure services from with the grant monies
- Financial relationships
  - eg investments that you have in entities that you will procure services from with the grant monies
- Employment relationships or membership of clubs
  - eg you intend to procure services with the grant monies from your employer or a club you are a member of - who will benefit financially from the arrangement.

**If you have answered no to any of the above, please provide details below:**

Must be no more than 100 words

- **I/We understand that Auckland Council is bound by the Local Government Official Information and Meetings Act 1987**
- **I/We understand that my/our name and brief details about the project may be released to the media or appear in publicity material.**
- **I/we understand that I/we have the right to have access to this information**

# 2022-2023 OP LB Contestable Grants EOI

## Form Preview

- **I/We undertake that I/we have obtained the consent of all people involved to provide these details.**

\*  
 Accept

Decline

**Declaration Date: \***

Must be a date

When your application is submitted you will receive an automatic confirmation email that the application has been received from Smartygrants. If you do not receive an email confirmation, please check to see if the email has been treated as "spam".

If you need assistance please contact the Ōtara-Papatoetoe Community Empowerment Unit team at [tiaria.fletcher@aucklandcouncil.govt.nz](mailto:tiaria.fletcher@aucklandcouncil.govt.nz) or phone 09 301 0101.

## Privacy

Any personal information that you provide in this form will be held and protected by Auckland Council in accordance with our [privacy policy](#) and with the Privacy Act 1993. Our privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy.