

Mahurangi East Land Restoration Application Form 2023-24 - Round 1

Form Preview

Welcome / He mihi

Important information

Auckland Council and Ngāti Manuhiri Settlement Trust are excited to invite you to be part of the the Mahurangi East Land Restoration (MELR) programme. This programme is designed to increase the mauri of the waterway by reducing human activity-related sediment from entering the Mahurangi River and Harbour. This programme is a five year project that is funded through the Ministry for the Environment, Jobs for Nature programme to implement effective interventions to achieve measurable sediment reductions and better safeguard the water resources in the catchment.

Our land advisor, Holly Fleming, will be able to assist you with the application process through the Smarty Grants online system.,

You will need to complete this application form to be eligible for funding. Our team will be able to assist with developing a project plan, and provide you with a project budget, proposed project map, and a plant list. They can also provide advice on how to acquire the necessary documents, such as quotes.

Once the required information is obtained and this form is filled you, please submit the application. Our team will then assess your application, you will receive a decision within 6 weeks of the funding round closing. You will have 18 months to complete your project.

Funding cannot be given retrospectively, so **DO NOT** commence any work or purchase materials that you are wanting to claim for as part of your project, until you have received a fully signed funding agreement.

Please note: an application is ineligible if the project area is used to comply with any resource consent, current or future.

Please note: this fund is only available for projects to be completed on private and/or Māori land.

If you have any questions, or would like help completing this form, please contact Holly Fleming on **021 548 818** hollyfleming@terrapura.co.nz.

If you have would like to complete this application form on paper, please get in contact with Holly to arrange this.

If you have any questions with regards to completing this application please contact the Grants team via email communityfunding@aucklandcouncil.govt.nz. Please note there is no technical support after 5:00pm.

If you have any questions with regards to your project please contact the project team via email mahurangilandrestoration@aucklandcouncil.govt.nz

Remember to save as you work. All applications must be submitted to be received.

Documents you need to complete this application form:

- Quotes for each of the project costs
- Evidence of bank account number (must be one of the following):
 - blank pre printed deposit slip

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- certified bank statement or letter
- online print screen image - must show bank's web address (URL)
- Proposed project budget (provided by your land advisor)
- Proposed map showing proposed project area (provided by your land advisor)

More detail around the criteria required for [Bank Account Evidence Information](#).

Contact Details / Ngā tohu whakapā

* indicates a required field

Applicant

Organisation/Individual name *

☐ Individual ☐ Organisation

Organisation Name

First Name

Last Name

Must match the name on the bank account information supplied

Nominated Contact Person

Project contact person *

First Name

Last Name

Position held in organisation (if applying as an organisation) *

Phone number *

Email address *

Project Address

*

Address

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Suburb Town/
City Postcode

Must be a New Zealand postcode

Please click [here](#) for the postcode finder website

Is your Postal Address different from your Project Address? *

☐ Yes

☐ No

Postal Address

Address

Suburb Town/
City Postcode

Must be a New Zealand postcode

Please click [here](#) for the postcode finder website

Property Owner

Is the applicant and property owner the same organisation/individual?

☐ Yes

☐ No

Please attach written permission from the owner(s)

Attach a file:

Ask your Land Advisor for a template if required.

Organisation details / Ngā kōrero whakapā mō te kaitono

What is the legal status of your organisation/group?

☐ Incorporated Society ☐ Charitable Trust ☐ Limited Liability Company

Other

Other: can include not for profit community group, Māori trusts, e.g. putea trust, whanua trust, ahu whenua trust, whenua topu trust and/or kai tiaki trust.

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What registration numbers apply to your organisation?

(Please provide all applicable numbers)

New Zealand Companies Office incorporated society number

Must be a number

Please click [here](#) to visit the Societies and Trusts website

Charities NZ Registration

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information
Charity Registration
Number
Organisation Name
Other Names
Status
Street Address
Postal Address
Telephone
Fax
Email
Website
Date Registered

NZ Companies Register

The NZBN provided will be used to look up the following information. Click Lookup above to check that you have entered the NZBN correctly.

New Zealand Companies Register Information
NZBN
Entity Name
Registration Date
Entity Status
Entity Type
Registered Address
Office Address

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Are you affiliated with a national or regional body?

☐ Yes ☐ No

For example the regional branch of an organisation (e.g., the Royal Forest & Bird Protection Society) is applying for funding on behalf of the local branch (e.g., Forest & Bird Hauraki Islands branch). If yes, you will be required to provide more information

What is the name of the organisation you are affiliated with?

Project Information / Ngā pārongo mahinga

* indicates a required field

Previous Support from Auckland Council / Ngā kōrero whakapā mō te kaitono

Council support includes any of the following: Contestable grants, contracts/funding arrangements, community leases, community loans, sponsorship, rates remission or grant, working with council staff, products supplied by Council eg herbicides.

Have you received support from Auckland Council in the last three years, either funding or non-financial? *

☐ Yes ☐ No ☐ Don't know

Previous funding includes funds sourced from any Auckland Council departments and/or Council Controlled Organisations.

Grant ID	Year	Amount
		\$
		\$
		\$

Current Covenants

Does the proposed project site include any existing QEII, Nga Whenua Rahui, DoC or conservation covenants, or land management agreements *

☐ Yes ☐ No

Please provide a description of any current or planned future legal protection arrangements for the project site e.g. QEII, Nga Whenua Rahui, DoC or conservation covenants, or land management agreements

Resource Consent

Is any part of your project a requirement for a resource consent? (e.g., retirement for subdivision) *

☐ Yes ☐ No

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Please provide details below

Please provide details

Proposed Project

Is your proposed project:

- ☐ A continuation of previous work ☐ A new initiative

Please indicate which sub-catchment your project will occur in *

- | | | |
|---|---|---|
| <input type="checkbox"/> Duck Creek | <input type="checkbox"/> Mahurangi West | <input type="checkbox"/> Snells Beach/ Algies Bay |
| <input type="checkbox"/> Dyers Creek | <input type="checkbox"/> Martins Bay | <input type="checkbox"/> Te Muri |
| <input type="checkbox"/> Jamieson Bay | <input type="checkbox"/> Pukapuka Inlet | <input type="checkbox"/> Warkworth |
| <input type="checkbox"/> Mahurangi East | <input type="checkbox"/> Sharps Road | |

Project title *

Please include name of stream and type of project (e.g. Hoteo River Tributary fencing and planting project)

Please describe your project. *

Include a description of your project including the purpose, for example a 500 m fencing and 3,000 native plant planting project to protect the Mauku Stream.

What are you aiming to achieve with this project

Describe things you want the project to achieve in terms of benefits for participants and/or environment and any goals for the project.

Have you been involved in the delivery of similar projects? If yes, please describe.

Will any other organisations or individuals be collaborating on this project? If yes, please describe.

Including volunteer groups, schools, neighbours, friends, etc.

Have you received advice from an expert or other Auckland Council staff?

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Please include who and what role has the specialist played, or will play in the project?

Kaitiakitanga

Will your project/activity engage with local Iwi? *

☐ Yes ☐ No

Please explain how

Project plan / Mahere mahinga

* indicates a required field

Proposed Timeline

When will your project take place?

When setting your start date and end date please consider the following:

- Fencing should be completed when dry (ideally summer) and before any planting occurs (if applicable).
- Planting site preparation must occur 4-8 weeks before planting.
- Planting should only occur in May to August.
- Plant release should occur in the first spring (October/November) **and** summer (February/March) immediately after planting. Generally, a minimum of two releases are required but this is tailored for each site. Ideally a second round of releasing should also be done in the second summer after planting, both October/ November and February/ March. Please talk to your land advisor for tailored advice.

Start Date *

End Date *

Proposed Works

Please tick which project options you are applying for: *

- ☐ Fencing
☐ Native retirement planting
☐ Spaced planting
☐ Alternative water supply

Proposed Project Map

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You will need to attach a clear site map showing the proposed fencing, planting areas, and/or alternative water supply. This map will be created with you by your land advisor.

If you require a site visit please contact mahurangilandrestoration@aucklandcouncil.govt.nz

Please attach your Proposed Project Map *

Attach a file:

Provided by your land advisor

Fencing

Type of Proposed Fence

Length of proposed fence

Must be a number.

Metres

Fence set back proposed

Must be a number.

Metres - must be a minimum of 5 metres.

The proposed fence will

- ☐ Protect one side of the waterway
- ☐ Protect both sides of the waterway

Planting

If you need further assistance with a planting plan, please email mahurangilandrestoration@aucklandcouncil.govt.nz or contact your land advisor.

What is the area of planting proposed?

Must be a number.

Sq. meters - provided in your proposed project map

What is the number of plants required?

Must be a number.

Is site preparation in the project site required?

- ☐ Yes ☐ No ☐ Not Applicable

What site preparation is required?

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For example: spot spraying, blanket spraying, weed control etc.

Releasing

Releasing is post-planting maintenance, which is required to ensure maximum survival and success of the plants. Releasing removes unwanted vegetation (e.g. environmental weeds and grass) from around the plants to ensure they can thrive with minimal competition. However, timing is crucial to ensure plant growth is not compromised. For example, releasing conducted in mid-summer will result in plants stressing from the dry, therefore more likely to die. Depending on your site, the duration of releasing differs too. We recommend two rounds of releasing per growing period: October/ November and the following February/ March. Please refer to your planting guide provided by your land advisor for tailored information.

If you need further assistance or advice, please get in contact with your land advisor or email mahurangilandrestoration@aucklandcouncil.govt.nz

Is releasing required as part of your project plan?

- ☐ Yes
- ☐ No

Who will be undertaking releasing?

Alternative water supply

Length of required pipe

Quantity and capacity of water storage tanks

Quantity, capacity and type (e.g., concrete or plastic) of trough

Specifications of water pump

Relevant fittings required

On-going Maintenance

Who will be undertaking fence maintenance once completed? *

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Is animal pest control part of this project plan? *

- ☐ Yes ☐ No

Who will be undertaking pest control?

What pests need to be controlled? Do you have a plan or need advice?

Would you like support or advice on a pest control programme?

- ☐ Yes
☐ No

Any additional information to include?

i.e., the problem pest species

Additional Information

Is there any other on-going maintenance required as part of this project plan?

Would you consider protecting your project site through covenants (i.e., QEII)? *

- ☐ Yes ☐ No

Project Budget / Te tahua

* indicates a required field

This section requests information that relates specifically to the budget and financial information of your proposed project.

Quotes must be provided for all work you are seeking from the Fund, **excluding** in-kind work.

In-kind work is any labour or supplies you, your family, community, or other organisation (for example Trees for Survival) will be providing. **These work streams do not require a quote.**

Your contribution can be an in-kind or cash. You can also co-fund from other sources (check with your land advisor around eligibility).

Required quotes may include (where not in-kind work):

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- Fencing Contractor for fencing materials and labour
- Nursery for plant supply
- Contractor for site preparation, planting labour and/or post-planting releasing
- Water reticulation supplies and installation

If you have any questions please email mahurangi restorationland@aucklandcouncil.govt.nz or talk to your land advisor.

Are you GST registered? *

☐ Yes

☐ No

Are you GST registered?

What is your GST number? *

Must be a number.

Must be a number

Project Costs

Please ensure quotes are provided for each project work stream (i.e., fencing, plant supply etc).

Quotes must include:

- Supplier's name
- Supplier's GST number (where relevant)
- Address of project site
- Landowner name
- Itemised list of materials/plants and labour
- If costs are GST inclusive or exclusive

A Proposed Project Budget will be provided by your land advisor.

Quotes *

Attach a file:

provided by your chosen supplier

Proposed Project Budget *

Attach a file:

provided by your land advisor

Other funding sources for the project/activity

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This section tells us about any other funding that you hope to receive for this project/ activity, e.g. Foundation North, Department of Internal Affairs, Central Government contracts. Please include applications made for funding to local boards.

Funding organisation or individual	Amount	Pending / approved
	\$	
	\$	

Funding summary

Confirmed or approved as at the time of filling out this application.

Total Project Cost *

\$
Provided in your Proposed Project Budget

Total Amount Requested *

\$
Provided in your Proposed Project Budget

If only part of your project can be funded, would you still proceed with the project?

- ☐ Yes
☐ No

Which part of your project would you prefer to be funded?

Supporting documentation / Ngā pukaTautoko

* indicates a required field

Proof of bank account must be submitted and may be one of these options:

- Bank deposit slip
- Certified bank statement (certified means bank details stamped and signed by the bank teller)
- A letter from the bank on the bank's letterhead confirming the bank account holder name and bank account number
- Print screen or image capture of an on-line bank statement confirming the bank account holder name and bank account number. This must include the bank logo and URL

Applicant name must match the name on the bank account information supplied.

The bank account evidence must be less than 6 months old.

Please attach proof of bank account details *

Attach a file:

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If applicable, please upload minutes from your organisation or a letter from an officeholder authorising your application

Attach a file:

Supporting project documentation

Does your project have an existing management plan? *

☐ Yes ☐ No

e.g. conservation plan or restoration plan

If so, please attach here

Attach a file:

Do you have any other information to support your application?

Attach any additional supporting documents you feel might help us understand your project.

Attach a file:

For example a letter of support from iwi, or confirmation of donated plants

Declaration and privacy / Ngā whakīnga whai pānga me te noho tapu o ngā kōrero

*** indicates a required field**

Note: Auckland Council reserves the right to subsequently decline an application or request a refund of a grant if any of the above information is found to be incorrect.

I/We certify that to the best of our/my knowledge the information contained in this application is correct *

☐ Yes ☐ No

I/We confirm that any funds granted will only be used for the activity described in this application *

☐ Yes ☐ No

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I/We understand that our project will be ineligible for this fund, if it is to be used as a contribution to an existing resource consent project *

☐ Yes ☐ No

I/We confirm that I/we will agree to Auckland Council officers access to sign off the project, and I/we will supply invoices in support of works completed for reimbursement *

☐ Yes ☐ No

I/We confirm that to the best of our/my knowledge I/we have no perceived , potential or actual conflict of interest in applying for or using any grant funding *

☐ Yes ☐ No

For guidance on whether you have a perceived, potential or actual conflict as a result of applying for and using grant funding you should consider the following matters - if in doubt you should declare the conflict.

A conflict of interest could arise where you (the applicant) have a responsibility as a result of receiving council grant monies. This could affect another responsibility, duty or relationship you may also have.

For example

- If you are an Auckland Council employee/local board member or a councillor
- If your organisations committee or board member is an Auckland Council employee/ local board member.
- Personal or family relationships that you have
 - with council employees
 - with council contractors
 - organisations or persons that you will procure services from with the grant monies
- Financial relationships
 - e.g. investments that you have in entities that you will procure services from with the grant monies
- Employment relationships or membership of clubs
 - e.g. you intend to procure services with the grant monies from your employer or a club you are a member of - who will benefit financially from the arrangement.

If you have answered no to any of the above, please provide details below:

Must be no more than 100 words

- **I/We understand that Auckland Council is bound by the Local Government Official Information and Meetings Act 1987**
- **I/We understand that my/our name and brief details about the project may be released to the media or appear in publicity material**
- **I/We understand that I/we have the right to have access to this information**
- **I/We undertake that I/we have obtained the consent of all people involved to provide these details.**

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*

☐ Accept

☐ Decline

Date:

When your application is submitted you will receive an automatic confirmation email that the application has been received from Smartygrants. If you do not receive an email confirmation, please check to see if the email has been treated as "spam".

If you need assistance please contact the Grants team via email communityfunding@aucklandcouncil.govt.nz.

Are you a first time applicant? *

☐ Yes ☐ No

How did you find out about this fund?

☐ Applied previously

☐ Local board member

☐ Social media

☐ Council website

☐ Local newspaper

☐ Word-of-mouth

☐ Council mail-out

☐ Poster / flyer

☐ Other:

☐ Council staff member

☐ Radio

Privacy

Any personal information that you provide in this form will be held and protected by Auckland Council in accordance with our [privacy policy](#) and with the Privacy Act 1993. Our privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy.